

**GRADUATE PROGRAM IN MEDICAL PHARMACOLOGY  
STEPS TO COMPLETING YOUR M.S. DEGREE**

1. Deliver a **FORMAT CORRECT** copy of your thesis to the Program Office **two weeks** before your defense date.
2. **Two weeks** before the defense date, pick up the Completion of Comprehensive Examination Form and Change of Grade forms for coursework with a K grade.
3. **At the conclusion of the thesis defense the Completion of Comprehensive Examination and Grade Change forms are returned to the Program Office for the Program Chair's signature.**
4. A copy of the final thesis signed by the student and advisor is given to the Program Office.
5. Please provide employment information below:

NAME:

EMPLOYER:

JOB TITLE:

ADDRESS:

CITY:

STATE:

ZIP CODE:

PHONE:

E-MAIL:

If employment is not secured, please list forwarding address:

ADDRESS:

CITY:

STATE:

ZIP CODE:

PHONE:

E-MAIL: